**Post Team Training Summary**

{Enter Date Here}

**Name of Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Team Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Customer (If different from Team Coach):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Start/End Date of Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Team Training Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Overall assessment of the team and the training delivered:**  *{Write assessment here and be sure to include your customer’s team training goals and how they were met}* |

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| **Highlights of the team training delivered:**   * *{List highlights here}* |

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| **Continued challenges of the team:**   * *{List challenges here}* |

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| **Recommended future team training:**  *{Outline recommendation(s) here}* |

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| **Follow-up plan:**  *{Outline how/when you will follow-up with your customer about future team training here}* |

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| **Pre/Post Evaluation Results:**  *{Import or attached evaluation results to this document, or direct your customer to a location online to review the results. If no pre/post evaluations were completed, delete this text box}* |

**Specific Team Skills and Interaction Results**

*This page of the Post Team Training Summary is optional. If you are going to use it, we suggest you rate the categories based on your observations prior to delivering the team training by adding a date over the appropriate assessment box. Once the training is completed, add the date of the last team training session over the appropriate assessment box. Ensure your assessment and the overall observations from Page 1 are in agreement.*

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| **Team Performance Skills** | | | | | |
| Acceleration | Poor | Average | Excellent | Not Observed | Add Notes Here |
| Top Speed | Poor | Average | Excellent | Not Observed | Add Notes Here |
| Change of Direction | Poor | Average | Excellent | Not Observed | Add Notes Here |
| Deceleration | Poor | Average | Excellent | Not Observed | Add Notes Here |
| Power | Poor | Average | Excellent | Not Observed | Add Notes Here |
| Jumping | Poor | Average | Excellent | Not Observed | Add Notes Here |

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| --- | --- | --- | --- | --- | --- |
| **Team Collaboration** | | | | | |
| Team Work | Poor | Good | Excellent | Not Observed | Add Notes Here |
| Camaraderie | Poor | Good | Excellent | Not Observed | Add Notes Here |
| Response to Adversity | Poor | Good | Excellent | Not Observed | Add Notes Here |
| Communication | Poor | Good | Excellent | Not Observed | Add Notes Here |
| Interactions | Negative | Positive | Mixed | Not Observed | Add Notes Here |

*Note: Ensure all red directional text, including this note, is deleted before providing this document to your customer.*